

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MEETING

DATE: MAY 14, 2014 TIME: 5:00 PM

HELD AT THE LEE LIBRARY

Present: Annie Gasowski, Peg Dolan, Bruce Larson, Cynthia Giguere- Unrein, Katrinka Pellicchia, Library Director Sharon Taylor.

Minutes of April 9, 2014 accepted. Minutes of April 30, 2014 work session accepted.

Treasurer's report accepted. There is \$ 12,374.71 in the operating budget, \$3716.54 in the non -lapsing account and \$6130.76 in the CD.

Library Director's Report (see-attached document)

OLD BUSINESS:

- Review of BOS meetings of 5/8 and 5/12: The trustees were pleased with the number of supporters who attended the meetings. The trustees discussed the idea of hiring a consultant to help us with passing the warrant article for the bond. No decision was made. The trustees hope the BOS will let the warrant article appear on the ballot in March 2015.
- Building Committee: At the May 12, 2014 work session with the BOS, the trustees urged the Board to approve the continuance of the committee. The trustees feel this would show that the town is behind the project. The trustees will continue to urge the renewal of the committee. The building committee will continue to meet. Trustees will consider the option of reducing the square footage of the project. The next meeting date for the Building Committee is May 22, 2014.
- Non – conforming Bricker Driveway: The trustees gave the BOS a letter for the May 12 meeting asking them to meet with the trustees and Daniel Bricker and Michelle Momenee to discuss the situation and the various options in order to proceed with obtaining approval from the NHDOT. To date, the BOS has not given the trustees a response.

NEW BUSINESS:

- The Computer Usage Policy Review was tabled.
- Right to Know Seminar: Peg and Anne plan to attend on May 20.

OTHER:

- Sharon has created a Vacation Request and Approval Form. The trustees approved the following vacation days (5/27, 5/30, 6/20) for Sharon.
- Sharon has reformatted the Book Worm Digest to appear more like a newsletter.

Meeting adjourned at 6:15 PM. Next regularly scheduled meeting is June 11, 2014 at 5:00 PM at the library.

Lee Public Library
Director's Report
June 11, 2014

In May I met with the president of the Lee Historical Society and we planned some great programs for next year such as “The story one dress can tell.”

I also met with members from the Agricultural Commission and we went over the results of a survey created and sent via email to attendees of last year’s session. We discovered some interesting things - we really need a microphone for everyone to hear and how highly rated the five sessions were. We plan to incorporate some of the ideas for new classes respondents shared.

The new format of the Bookworm Digest has also been well-received, so far only positive comments including, “much easier to read.”

Finishing touches on the summer reading program are happening, and we are promoting the idea that the whole family can participate – all ages! The Friends are helping out with the summer reading program, paying for the family program, “The Science of Chocolate”, and also paying for the gift certificates for the prizes for the adults.

Circulation	May 2013	May 2014
Atrium	2857	2644
Downloadable Books	279	343
Museum Passes	15	8
ILLs borrowed	137	113
Tents	7	5
Tables	8	6
Chairs	21	10
Meeting Room usage	30	40
Ancestry Library	2	338
Ebscohost	12	23
Learning Express	<i>Acquired July 2013</i>	stats NA during conversion
Public Access	127	116
Wireless	88	119
Visitor Count	2155	2012
Classes/Events	May 2013	May 2014
	# of Classes/Events/Attendance	# of Classes/Events/Attendance
Adult	10/120	16/106
Youth	16/190	11/106

Respectfully submitted,
Sharon Taylor
Director